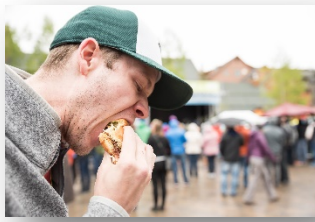

KEYSTONE BACON AND BOURBON FESTIVAL 2021

Food Vendor Application

June 26th & 27th / 1pm-5pm daily/ Keystone, Colorado



The **10th Annual Bacon and Bourbon Festival** at Keystone, CO is truly a celebration of all things bacon! This year we bring you a “bite-sized” Bacon & Bourbon Festival, focused on scaling back our normal festival weekend to support local businesses. What will be the same, you ask? Delicious, bacon-centric food dishes, a variety of bourbon vendors to warm your belly, and rockin’ tunes all weekend long that are sure to have you shakin’ your pig tail! Join us for a weekend with bacon, bourbon, and music enthusiasts celebrating outdoors in the beautiful Rocky Mountains!

EVENT DETAILS

- Date: Saturday, June 26th and Sunday, June 27th, 2021
- Hours: 1:00PM – 5:00PM
- Location: River Run Village, [Keystone Resort](#), Colorado
- Number of Bacon Enthusiasts: 2,000+

FESTIVAL AND MENU GUIDELINES

- All menu items must contain **bacon** and be a 3-4 ounce serving, no more no less. (sample size)
- No beverages are to be sold at the vendor tents, the main bar will sell all alcoholic and non-alcoholic beverages.
- **This year we will not be using festival food tasting tickets.** Each guest will instead receive a punch card good for one sample from each food booth. Food vendors will be reimbursed for the number of overall guest packages sold, not the number of samples given out.
 - **Food vendors will be reimbursed \$2 for each Hungry Hog bacon package sold and \$1 for each Piglet Package sold over the weekend.**
 - **Estimated capacity: Saturday ~800 Hungry Hog / ~200 Piglet. Sunday ~700 Hungry Hog / ~100 Piglet**
- Prepare 2200-2400 samples for the whole weekend. We anticipate having around 1000 guests for each day of the festival, but as always you should prepare more than the exact number of samples.
- **All menus are subject to approval and availability. You MUST submit your food items by June 1st, 2021. No changes to menu items will be allowed after June 7th, 2021. We have been lenient on this in the past but will not be able to make late changes this year.** Thank you for understanding.
- NO CASH TO BE ACCEPTED
- We will keep an eye on ticket sales leading up to the event and convey any information regarding the need to increase or decrease the number of samples you should prepare for the weekend.

BOOTH SPACE GUIDELINES

- A single booth is **10x10**. Vendors are to provide their own freestanding display booth, with a minimum of **40lb** weights attached to EACH leg and to the canopy in an approved manner (ex: ratchet straps, high quality rope).
- All spaces are on pavement outside and if you are cooking, you are **REQUIRED** to put down a grease spill mat.
- Concession trailers will be considered as a double booth space. **Not all requests for double booth spaces will be granted.**



HEALTH DEPARTMENT REQUIREMENTS

- All food vendors must complete the **Summit County Environmental Health Vendor Application**
 - Please contact Erin Bisette at erin@keystoneneighbourhood.com, if you need a Summit County Vendor Application or go to www.keystonefestivals.com.

INSURANCE REQUIREMENTS

All food vendors must maintain insurance that complies with the following requirements:

- **Workman's Compensation Insurance** covering all employees or subcontractors engaged by Applicant in accordance with the minimum statutory requirements of the State of Colorado.
- **Commercial General Liability Insurance** in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, including the following coverages: contractual liability, personal injury, broad form property damage, independent contractors, and premises operations. Keystone Neighbourhood Company, Vail Summit Resorts, Inc., and any other entity reasonably requested by KNC shall be named as additional insureds on the commercial general liability policy.
- **Automobile Liability Insurance** in the minimum amount of \$500,000/\$1,000,000 bodily injury limits and \$500,000 property damage limits or combined single limits of \$1,000,000.
- Vendor shall supply a certificate of insurance to KNC evidencing the above insurance coverage by no later than **May 28thth, 2021**.

WHAT WE PROVIDE

- *Menu signage* at your booth with your business name and all your menu offerings
- Access to **electricity**, if electrical fees are paid.
- Listing on festival map and website.
- **\$2 Hungry Hog / \$1 Piglet Package** reimbursement for every bacon package sold across the weekend.
 - There is a .5% Village Assessment Fee that will be deducted from your reimbursement check.
- **Trash can** at your booth.
- **8ft black table linens** to cover 2 tables.
 - If not needed, please indicate here: YES NO

WHAT YOU PROVIDE

- **Bacon themed sample-size tastings** for guests over the festival weekend.
- Serving trays, warmers, dishes/cups – **ALL supplies related to preparing and serving your dish.**
- If you will be needing power, please indicate on your electrical worksheet, however you are responsible for all **electrical cords and power strips** necessary.
- **Staffing** for your booth.
- Health department approved **hand washing station** - paper towels, soap, waste water bucket, spray bottle with sanitizer and a thermometer.
 - You can find a link to this form on our website or I can email it to you as well as the official guidelines for temporary food establishments.
- **Banner, signage, or discount coupons** to market your company at your booth (menu signage will be provided).

APPLICATION DEADLINES & FEE SCHEDULE

- **Friday, May 14th** – Applications Due – please submit to events@keystoneneighbourhood.com
- **Friday, May 21th** – Notification of Acceptance
 - Information Packet Sent Out
- **Friday, May 28th** – Payments Due (Booth and Electrical)



- **Will run payments on the card provided in application**
- All Paperwork Due – Certificate of Insurance, Environmental Health, CO License
- No refunds provided after this date

CONTACT INFORMATION

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Company Website or Facebook: _____

Name of Primary Contact: _____

Contact's Phone (REQUIRED): _____

Contact's Email (REQUIRED): _____

Booth Space: 10 x 10 - \$200

Trailer / Mobile Unit - \$350

All trailers/mobile units are subject to approval based on size and electrical needs, may be asked to operate from 10x10 space

MENU ITEMS TO BE SOLD:

Be sure to write clearly and include all items you will be serving, no additional items can be sold without the consent of the KNC. The KNC reserves the right to request menu changes at any time. We strive for diverse food offerings and do not allow duplicate food items. **Your menu item size needs to be no more than 4 oz. and no less than 3 oz.**

Item 1: _____

Description: _____

Item 2: _____

Description: _____

Item 3: _____

Description: _____

Item 4: _____

Description: _____

PAYMENT INFORMATION:

The required booth fee and electrical fees will not be charged until you have been accepted into the festival. Be aware that we will likely be charging your card on or about **May 28th, 2021.**

Card Type: VISA

Mastercard

Discover



Name On Card: _____

Card Number: _____

CCV: _____ Zip Code: _____ Expiration: _____

2021 Keystone Bacon and Bourbon Festival Electrical/Equipment Worksheet

Business Name: _____

Please list all electrical items that will be used during the Keystone Bacon and Bourbon Festival.

Be very specific and all-inclusive regarding electrical requirements. **All vendors must provide at a minimum their own 100 foot 3-prong extension cord and power strip.** Vendors are responsible for checking all equipment prior to the event to make sure it is in proper working order. Any equipment that is faulty and requires on-site electrical work will be charged an additional **\$100 fee**. Any Vendor found overloading circuits or causing nuisance tripping of breakers, will also be charged an additional **\$100 fee**. _____ **Initial Here**

Please place an "X" next to each cooking element you will be bringing and cooking with:

BBQ Grill		Charcoal Grill		Gel Fuel	
Burners		Flat Top		Propane	
Chafing Dish		Fryer		Other:	

Do you need electricity in your booth space? YES NO

Do you have a specialty plug or hook-up, such as RV hook-up or 220v? YES NO

If yes, please list the types of plugs: _____

ELECTRICAL WORKSHEET

If your equipment does not list amps, follow this equation to find the amps: $Watts \div Volts = Amps$

<u>Item</u>	<u>Amps</u>
Total:	

ELECTRICAL FEES (TO BE PAID WITH BOOTH FEE)

1-20 AMPS	\$25	
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+ 20 AMPS	\$50	
Specialty Plug	Additional \$25	

ACKNOWLEDGEMENT AND ASSUMPTION OF RISK AND RELEASE

The undersigned (“Applicant”) does hereby and forever release Keystone Neighbourhood Company, Vail Summit Resorts, Inc., their subsidiaries, parent companies, sponsors, employees, agents, contractors and related entities and persons (“Released Parties”) from all actions, suits, damages, claims and demands whatsoever in law or equity from any loss or damage to the undersigned or its property arising out of participation in any of the 2021 Summer Festivals. Applicant agrees to abide by all the rules set forth in this application and to be present to conduct business during all agreed festival hours. By signing below, Applicant understands that KNC has the right to refuse any vendor for any reason, which may include items to be sold or competition with KNC and/or River Run Merchants. Also, placement of all vendor space is non-negotiable and will not be changed for any reason. Applicant agrees to defend, indemnify and hold harmless the Released Parties from any and against all claims, liabilities, suits and causes of action (including attorney’s fees and other costs) for injuries and/or deaths to any person or for damage or destruction of property resulting from any act or omission of Applicant, its agents and employees arising or growing out of the performance of this Agreement.

PLEASE READ CAREFULLY AND INITIAL THE FOLLOWING ITEMS

- My booth will be **open for business during all festival hours**, I may choose to open prior to the festival but not before on 8am any festival day.
- I will be sure to have sufficient **weights (40lbs each)** on all four corners of my tent to prevent any danger due to high winds as well as be sure my tent top is tethered to **each leg**.
 - **Please refer to www.lakedillonfirerescue.org/permits-and-services, then select tents and canopies**
- I will clean-up around my booth space before leaving the festival grounds on Sunday, June 28th. If I leave garbage, debris, etc. in my space, I understand there will be a **\$250 clean-up fee** to be withheld from my reimbursement.
- I am aware that I must submit my own Sales Tax to the State of Colorado, which is currently 6.375% for the River Run Village.
- I understand that the **menu items** listed on my application are the only items I will be permitted to sell during the festival. I also understand that I may be asked to tweak or change my item if I have submitted a duplicate menu item to another exhibitor.
- I understand that I must have a **CO Retail Food License** and all other required documentation in order to participate in the event.
- It is my responsibility to contact the local Environmental Health Department to obtain any licensure or documentation I may need. I will also be sure to submit my **Temporary Event Vendor Application** along with my festival application. This can be found on our website, under the festival application.

Print Name: _____

Signature: _____

Date: _____



Be sure you have the following items completed before you submit your application:

Application Page and Credit Card Information	
Certificate of Insurance	
Electrical Worksheet	
CO Retail Food License Copy	
Temporary Event Vendor Application	

