

The Keystone Design Review Board

May 11, 2009

I. Call the Meeting to Order

The Keystone Design Review Board meeting was called to order at 1:05 pm in the Neighbourhood Company conference room on Monday, May 11, 2009.

Board Members Present Were:

Todd Weber, Member

Ken O'Bryan, Member (by phone)

Paul Duxbury, Alternate

II. Approve Previous Meeting Minutes

The previous meeting minutes dated April 13, 2009 were approved as amended.

III. Lot 12 The Alders – CD Review – (Mark Harris, Architect)

The Keystone Design Review Board reviewed and gave tentative approval for the project at Lot 12 Alders with the following comments:

- Board requires 3D elevations to match stamped plans
- Drive way material must be identified
- Need 8 1/2 x 11 material board for file
- Landscape plan required for final approval
- The items mentioned above can be submitted electronically for final approval
- Mailing payment for additional review fees May 12, 2009

IV. Lot 20 Saw Whiskers – Schematic Review – (Todd Weber, Architect)

The Keystone Design Review Board gave comments on the project at Lot 20 Saw Whiskers as follows:

- General questions answered. Model will be completed and submitted at preliminary review.

VI. Lot 11 Keystone Ranch – Residing Project – (Mindy for Greg Sutton, owner)

The Keystone Design Review Board reviewed and rejected the project on Lot 11 Keystone Ranch with the following comments:

- Board requires a lighting cut sheet
- Board requires a materials board

- New stone must match existing stone
- Must submit the color of laminated beams and tub steel
- Only non-glare metal in earth tones for roofing materials will be approved. Must submit a sample of roofing material for review.
- Can submit as many items as possible electronically for approval.

VII. Lot 4B North Fork - CD Review – (Rick Emarine – Infinite Scope)

The Keystone Design Review Board reviewed and approved the project at Lot 4B North Fork with the following comments:

- Refundable compliance deposit of \$12,000 required prior to breaking ground.
- Need 8 ½ x 11 materials board for file
- Need stamped signed plans and construction management plan

VIII. Lot 51 Elk Run – Radon Mitigation – (Mindy for Jerry James)

The Keystone Design Review Board reviewed and approved the project at Lot 51 Elk Run with the following comments:

- Need \$150 application fee
- Project approved as submitted

IX. Adjournment

The meeting was adjourned at 3:00 pm.