

The Keystone Design Review Board

April 19, 2010

I. Call the Meeting to Order

The Keystone Design Review Board meeting was called to order at 1:10 pm in the Neighbourhood Company conference room on Monday, April 19, 2010.

Board Members Present Were:

Tim Baker, President

Jeff Zimmerman, Member

Ken O'Bryan, Member

Other Attendees:

Mindy Bothel, Administrator

II. Approve Previous Meeting Minutes

The previous meeting minutes dated March 15, 2010 was approved with Jeff Zimmerman abstaining.

III. Lot 27 Block F-5 East Ranch – Preliminary Review – (Larry Gilland, Designer)

The Keystone Design Review Board reviewed and approved, for a 2nd round preliminary review, the project at the Lot 27, Block F-5 East Ranch with the following comments:

- County may require driveway to be heated due to grade.
- Submit materials board with elevations identifying material location.
- Board requires lighting cut sheets for all exterior lighting which must be dark sky compliant.
- 3D model in sketch up format required.
- Include survey in next submittal package.
- Board requires above items submitted prior to moving to CD review.

IV. Lot 14 Elk Crossing – Schematic Review – (Darrick Wade, Architect)

The Keystone Design Review Board reviewed and approved at schematic phase the project at the Lot 14, Elk Crossing with the following comments:

- Northeast corner of roof overhangs into building set back.
- Verify building height is within 35' maximum required by guidelines.

V. Lot 5 Tract A Keystone Ranch – Addition and Deck Expansion – (Blake Nudell, Travis Construction)

The Keystone Design Review Board reviewed and approved the project at the Lot 5, Tract A Keystone Ranch with the following comments:

- Need lighting cut sheet if new exterior lighting utilized. Board must receive prior to completion of project.
- Coordinate with the HOA on any access outside property lines.
- Make sure any changes are submitted to Board prior to performing change or an additional fee may be required.

VI. Adjournment

The meeting was adjourned at 2:20 pm.